

NAME: \_\_\_\_\_ CITIZENSHIP: \_\_\_\_\_

SPONSOR: \_\_\_\_\_ DIV/GROUP: \_\_\_\_\_

To be filled in by FACTS administrator:

FACTS Visitor # \_\_\_\_\_ FACTS Request # \_\_\_\_\_

**JEFFERSON LAB**  
**Unclassified Foreign Visits & Assignments Program**  
**GENERIC SECURITY PLAN**  
*For Assignments*

This plan complies with DOE Order 142.3, the Department of Energy's Unclassified Foreign Visits and Assignments Program. Jefferson Lab is a DOE national laboratory for nuclear physics research. As a user facility for university scientists worldwide, its primary mission is to conduct research that builds a comprehensive understanding of the atom's nucleus. Derivative missions include basic and applied research using Free Electron Lasers. No classified work, information, or materials is permitted on site. No special nuclear materials are permitted on site and continuous expert control screening is conducted to identify commodities, technology, and information that may be considered sensitive. Business, personal privacy and other information exempt from public release is protected by assigned custodians. The plan applies specifically to non-U.S. citizens on assignment whose country of origin is either a non-sensitive or sensitive country that has Jefferson Lab picture badged access. The plan identifies DOE approved security measures for Jefferson Lab.

1. Purpose of Assignment (Circle all that Apply):

- a. Research: (Experiment) (Research) (User)
- b. Technology Transfer: (Cooperative Research and Development Agreement) (Research & Development Consortia) (Small Business Innovative Research) (Work for Others).
- c. Support: (Commercial/Contractor Services) (Equipment Repair Installation) (Maintenance Services).
- d. Employment: (Employment).
- e. Other: \_\_\_\_\_

2. Subjects to be Discussed (List the subjects):

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3. Sponsor Certification: I understand I am to inform the foreign national of his/her responsibilities. This includes all requirements for entry approval and conduct, including the Security Plan; cyber security approval, export control and tech transfer reviews, and property protection. I understand I can obtain a copy of the DOE Office of Science UFV&A Hosting Guide and the JLab Generic Security Plan at the JLab Security Office.

Sponsors Name: \_\_\_\_\_

Sponsor's Signature & Date: \_\_\_\_\_

ASSIGNMENT SECURITY PLAN:    CONCUR ☐    NONCONCUR ☐

DOE Site Office Reviewers Name: \_\_\_\_\_

Signature and Date